



Hanover Street School
Parent Council Meeting
16th of November 2017 at 9.15am
Minutes of Meeting

Attendees: Mr Alan Markey, Miss Gillian Forbes, Miss Julieann Butchart, Miss Zoe Cox, Mrs Jocelyn Angus, Miss Whitney Stuart, Mrs Angela Calder and Mrs Saima Khan.

Special Guest: Mr Michael Hutchison (CPLR)

1. Welcome

Julieann welcomed everyone

2. Apologies and matters arising

Apologies: Mr Afolabi Otitoju, Miss Rhoda Jamieson, Miss Stephanie Campbell.

Matters Arising: No matters rose.

3. Head Teachers updates

Update on School improvement Plan and PC's involvement in it:

- Big Writing & Big Maths: Mr Markey explained about the Big Writing and Big Maths training for staff which has taken/will be taking place in recent INSET days. He was pleased about the progress staff had made in embracing these developments. The Parent Council will become more involved in sharing this learning with parents as it becomes more embedded with the staff and pupils, and sharing this learning to promote learning at home
- Nurture – Roots of Empathy: As part of developing the nurturing principles in the school, Mrs Lemmon has undertaken training in the Roots of Empathy programme, and is delivering this to the P3 class every Thursday,

in conjunction with Mrs Elrick (P3 Teacher) and Stephanie and Daniel (nursery mum her baby).

- Nurture – Nurturing Principles and Nurture Groups: Miss Lynn Murphy, our Educational Psychologist recently led a staff development session in the Boxall Profile, a useful tool for supporting the individual needs of children. Two members of staff will be trained in nurture next session, to extend this understanding and developments.

. **Class representatives:**

Class representatives have been identified for all classes, except P2, P5 and P6. Another letter will go out to these classes to encourage a rep for each class.

. **Scottish Book Week- reading champs in class**

(Volunteers to read a story!):

Book Week Scotland is the week beginning Monday 27 November.

Parents or people as volunteers are needed to read the stories to the class, particularly males this time. And reading in different languages will be promoted.

. **Behaviour Policy – meeting to arrange with parent group:**

Miss Forbes asked everyone in the meeting if they can come along and arrange a meeting with the parents. The date and time agreed was Thursday 30 November at 9.15am. The Pupil Council will work for a short time with the Parent Council and other parent volunteers to discuss/decide upon school policy.

. **Risk assessments for fairs, discos, etc.:**

Miss Forbes explained about the Risk Assessment Procedure and Policy for Parent Council events. 3 main points: Child safety, Adult safety and Money safety.

Angela Calderon volunteered to assist create a bank of risk assessments, which then can be adapted if/when required.

. **Reimbursement for photocopying flyers, etc:**

Mr Markey told everyone about the costs photocopying flyers take and the condition of the printer, photocopier, etc.

He asked if there is any way for the Parent Council to pay a sum to cover money that has been spent. This was agreed and a total will be decided upon.

. **Discussion on how to mark Miss Moir's passing and thoughts around a commemoration:**

Mr Markey talked about Miss Moir's death following a short illness. He talked about her dedication for the school and its community.

Various ideas were discussed to dedicate, in some way, to the memory of Miss Moir. e.g. Pink day, planting a tree, naming the new library after her, a plaque, etc. This idea will need careful consideration. Mr Markey will talk with the staff also.

4. Treasurer update

- Zoe explained about signatories and account updates
Signatories changing are now taking a bit longer. Ashley and Susan are unable to sign any more cheques – changing signatories is a matter of urgency. As previously discussed, Zoe, Jocelyn, Rhoda (and perhaps others) will be changed to signatories, to save any delay/problems in the future.
- The Fancy Dress Disco raised twice as much money as last year.

5. PTA update

. **PTA Facebook Page update:**

Jocelyn told about the Facebook page update: Hanover Street primary PTA
There are more parents who liked the page.

It is getting more followers and likes.

A brief discussion about promoting the website, Facebook page and Twitter account was held.

. **Disco success and arrangements for next time:**

Disco party event turned out really great and well organised. Made good profit! A great success for all! Teas and coffees were a great idea for raising more funds.

Mr Markey specially thanked to all those who volunteered that day.

. Christmas events- panto, Christmas concerts, funding and gifts for parties, etc:

- Miss Forbes asked for the Santa arrangement this time. With Mr Hutchison's support, Councillor Henderson has kindly offered to play a very special (unnamed) role on the day!
- Mr Markey gave a thought about Christmas celebrations. It was decided P1-P5 are going to the panto at ACT Aberdeen and to link in with a book study (and just for something different), P6 and P7 will go to the Cinema.
- Jocelyn discussed about the coming winter fair arrangements. Attendees discussed the costs and other things as well. E.g. How to cover the costs this time and gifts.

6. Chair's Community Update

Julieann told about the permission granted for the Community Garden building at Roslin Terrace, setting up by next year. She asked for the involvement of the school in it e.g. Gardening and such like. Moreover she talked about the air quality improvement and air monitor idea. Last but not least she talked about the PB (Participatory Budgeting).

7. AOCB

Zoe gave an idea about the Christmas Jumpers day. And 1 pound donation.

8. Date and Time of next meeting.

A short update meeting was decided to be held on Monday 11th of December at 2:30 pm.