



Hanover Street School

Parent Council Annual General Meeting

Hanover Street School Dining Room @ 3.30pm

MINUTES

Present: Alan Markey (Head Teacher), Abigail Davies, Gillian Forbes (Depute Head Teacher), Jocelyn Angus, Jodie Gray, Zoe Cox, Maria Doulkeridou, Mark Lovie, Rhoda Jamieson, Saima Khan.

1. Introductions and explaining format of meeting

Jocelyn Angus kindly chaired this meeting in the absence of a current chairperson.

2. Apologies

No apologies had been received.

3. Parent Council Chairperson's Report

Jocelyn detailed some successes from this last session:

- £3500 received from Participatory Budgeting (£2500 for outdoor learning and £1000 for community/cultural event).
- Successful summer and winter fairs were held with a good turnout and level of support from the school community. Agencies from the Wider Community were involved (e.g. RNLI and the Fire Service) and this was successful.
- support and consultation for school's positive relationship and behaviour policy and anti-bullying policy
- PTA group offering consultation to gather feedback from the parent forum regarding events
- supporting Miss Forbes in her trip to Rwanda, which will promote Learning for Sustainability in the school and community from now and onwards

4. Head Teacher's Report

Mr Markey thanked the current Parent Council members as well as the wider Parent Forum who support them. Their support is greatly valued and appreciated and makes a difference to the successes in our school.

Mr Markey reminded all present of their responsibilities of being part of the Parent Council and indeed Parent Forum and that the values of the school should be upheld as far as possible. This was particularly with regard to use of Social Media and communication with parents and community members in general. Miss Forbes reminded those present that there is Guidance for Parent Council members regarding this, from Aberdeen City Council, and directed them where to find/request them. This will be added to the agenda for the next meeting if seen appropriate by the new chairperson.

Mr Markey described the Standards and Quality and Improvement Plan (SQUIP) for this session.

He gave a brief overview of the 3 main priorities from last session: writing, maths and nurture. The finalised SQUIP will be on the school website by Monday 10 September, where these can be viewed in fuller detail.

5. Treasurer's Report (Zoe)

Zoe explained that from September 2017 to June 2018, the Parent Council raised a total profit of £3380.30. She would like to share information clearly with parents regarding the planned purpose/expenditure of money raised. This was agreed and will be supported.

6. PTA (Fundraising Group) Report (Jocelyn)

Jocelyn described events held throughout the year and the successes/development points for the future.

7. Appointment of Office Bearers and Committee

Miss Forbes explained the difference between Parent Council and PTA Fundraising Group and also the role of the chairperson. Saima described the role of Secretary, Zoe described role of Treasurer, and Jocelyn described the role of PTA group.

Various people were nominated and the following appointments were made for session 2018/19:

Chairperson - Mrs Abigail Davies

Secretary - Mrs Saima Khan

Treasurer - Ms Zoe Cox

Jocelyn - PTA group lead, supported by other committed members of the parent forum

8. Planned Events/Meetings, 2018 -19

Jocelyn and Miss Forbes described the skeleton of planned events that happen regularly throughout a school session. These included discos, fairs and other fundraising events.

9. Projected Outlays for 2018-19 (Zoe)

Zoe explained the outlays will be similar - P7 hoodies, etc., but emphasised again that this needs to be shared with the wider parent forum.

10. Question Time/Any Other Council Business

No questions were raised, but Abigail, Miss Forbes and Mr Markey reminded everyone that they are all open to questions, support, suggestions and feedback as it is everyone's Parent Council and teamwork and an inclusive environment is key.

11. Date and time of next meeting

The next meeting was agreed to be held NEXT WEEK, on Thursday 13th September, after school @ 3.30pm in the Dining Room. This will be put on the school website and parents will be made aware of this.